

# BABAK N. RAD, M.D., INC.

## PERSONAL INFORMATION

DATE \_\_\_\_\_

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ M.I. \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_ AGE \_\_\_\_\_ MARITAL STATUS  S  M  D  W

SOCIAL SECURITY NUMBER \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

HOME PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_

WORK PHONE \_\_\_\_\_ PREFERRED METHOD OF CONTACT  HOME  CELL  WORK

CAN WE LEAVE MESSAGES ON YOUR PREFERRED METHOD OF CONTACT WITH TEST RESULTS? \_\_\_\_\_

NAME OF PHARMACY \_\_\_\_\_ PHARMACY PHONE \_\_\_\_\_

PHARMACY ADDRESS \_\_\_\_\_

OCCUPATION \_\_\_\_\_ EMPLOYER \_\_\_\_\_

SPOUSES NAME \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

HOME PHONE \_\_\_\_\_ WORK PHONE \_\_\_\_\_

OCCUPATION \_\_\_\_\_ EMPLOYER \_\_\_\_\_

EMERGENCY CONTACT \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

TELEPHONE \_\_\_\_\_

## INSURANCE INFORMATION

PRIMARY INSURANCE COMPANY \_\_\_\_\_

SUBSCRIBER \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

POLICY NUMBER \_\_\_\_\_ GROUP NUMBER \_\_\_\_\_

SECONDARY INSURANCE COMPANY \_\_\_\_\_

SUBSCRIBER \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

POLICY NUMBER \_\_\_\_\_ GROUP NUMBER \_\_\_\_\_

PERSONAL PHYSICIAN \_\_\_\_\_ REFERRED BY \_\_\_\_\_

Babak N. Rad, M.D. Inc.  
1401 Avocado Avenue, Suite 401  
Newport Beach, CA 92660  
(949) 760-0939

Dear Patient:

It is my office policy to request that the patient call the office for their X-ray, laboratory, or pathology results. Do not assume they are normal if you have not heard from our office. I feel that you should know, and if desired, have copies of all tests performed, but that you should take responsibility to make sure they have been reviewed. If abnormal tests are found, I plan to inform you, however, at times, the results are sent to the wrong physician or to your primary care physician and not this office. By your participating in your care and assuring that you know that the tests taken have been received by this office, and reviewed by the physician personally, we can act together as a team to achieve the highest quality health care.

Please sign below so my office is advised that you have been informed of the above policy and understand it fully.

Patient's Signature \_\_\_\_\_ Date \_\_\_\_\_

Witness Signature \_\_\_\_\_ Date \_\_\_\_\_

# Babak N. Rad, M.D.

Today's date \_\_\_\_\_

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

What is the reason for your visit today? \_\_\_\_\_

## Medical History Questionnaire

- |   |  |
|---|--|
| <input type="checkbox"/> High Blood Pressure<br><input type="checkbox"/> Heart Disease- narrowed heart arteries<br><input type="checkbox"/> Angioplasty/Stent<br><input type="checkbox"/> Heart Attack<br><input type="checkbox"/> Congestive Heart Failure<br><input type="checkbox"/> Heart Valve Problems- type _____<br><input type="checkbox"/> Irregular Heart Rhythm- type _____<br><input type="checkbox"/> Other Heart Problems _____<br><br><input type="checkbox"/> Asthma<br><input type="checkbox"/> Pneumonia<br><input type="checkbox"/> Bronchitis<br><input type="checkbox"/> Emphysema<br><input type="checkbox"/> Lung Cancer<br><input type="checkbox"/> Other Lung Problems<br><br><input type="checkbox"/> Diabetes Mellitus - Insulin dependent<br><input type="checkbox"/> Diabetes Mellitus - Non-insulin dependent<br><input type="checkbox"/> Hypothyroidism<br><input type="checkbox"/> Pituitary Gland Problems _____<br><input type="checkbox"/> Other Glandular Problems _____<br><br><input type="checkbox"/> Peptic Ulcer Disease<br><input type="checkbox"/> Hiatal Hernia<br><input type="checkbox"/> Esophageal Reflux<br><input type="checkbox"/> Gallstones<br><input type="checkbox"/> Pancreatitis<br><input type="checkbox"/> Jaundice<br><input type="checkbox"/> Hepatitis-type _____<br><input type="checkbox"/> Cirrhosis<br><input type="checkbox"/> Diverticulosis<br><input type="checkbox"/> Irritable Bowel Syndrome<br><input type="checkbox"/> Colon Cancer<br><input type="checkbox"/> Rectal Cancer<br><input type="checkbox"/> Other Gastrointestinal Problems _____ | <input type="checkbox"/> Osteoarthritis<br><input type="checkbox"/> Rheumatoid Arthritis<br><input type="checkbox"/> Broken Bones<br><input type="checkbox"/> Spinal Problems<br><input type="checkbox"/> Varicose Veins<br><br><input type="checkbox"/> HIV<br><input type="checkbox"/> Immune problems<br><input type="checkbox"/> Venereal Disease-type _____<br><br><input type="checkbox"/> Seizure Disorder<br><input type="checkbox"/> Stroke<br><input type="checkbox"/> Traumatic Head Injury<br><input type="checkbox"/> Migraine Headaches<br><br><input type="checkbox"/> Abnormal Bleeding after Dentistry/Surgery<br><input type="checkbox"/> Blood disorder-type _____<br><br><b>Male Patients</b><br><input type="checkbox"/> Enlarged Prostate Gland<br><input type="checkbox"/> Prostate Cancer<br><input type="checkbox"/> Erectile Dysfunction<br><input type="checkbox"/> Impotence<br><br><b>Female Patients</b><br><input type="checkbox"/> Abnormal Pap Smear<br><input type="checkbox"/> Breast Cancer<br>Number of Pregnancies _____<br>Number of Births _____<br>Age of Menopause _____<br><br><b>Do you need antibiotics before dental work or surgery?</b> _____<br><br>Other Medical Problems: _____ |
|---|--|

## Previous Surgery

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Appendectomy<br><input type="checkbox"/> Gallbladder Removal<br><input type="checkbox"/> Small Intestine Surgery<br>Type _____<br><input type="checkbox"/> Colon Surgery<br>Type _____<br><input type="checkbox"/> Repair of Groin Hernia-side _____<br><input type="checkbox"/> Repair of Abdominal Wall Hernia<br><input type="checkbox"/> Hysterectomy- through <input type="checkbox"/> Vagina or <input type="checkbox"/> Abdomen<br><input type="checkbox"/> Removal of Ovaries and Fallopian Tubes | <input type="checkbox"/> Heart Bypass Surgery<br><input type="checkbox"/> Repair of Heart Valve<br>Type _____<br><input type="checkbox"/> Insertion of Pacemaker<br><input type="checkbox"/> Insertion of Defibrillator<br><input type="checkbox"/> Replacement of Knee<br><input type="checkbox"/> Replacement of Hip<br><input type="checkbox"/> Breast Biopsy<br><input type="checkbox"/> Breast Cancer Surgery<br>Type _____ | <input type="checkbox"/> Hemorrhoidectomy<br><input type="checkbox"/> Anal Fistula Surgery<br><input type="checkbox"/> Repair of Rectocele<br><input type="checkbox"/> Repair of Enterocele<br><input type="checkbox"/> Bladder Suspension<br><input type="checkbox"/> Abdominoplasty<br>( tummy tuck )<br><input type="checkbox"/> Other surgery:<br>_____<br>_____ |
|--|--|--|

For any additional information, please attach on a separate piece of paper.

# Babak N. Rad, M.D.

## Health History

Name \_\_\_\_\_ Today's Date \_\_\_\_\_

Age \_\_\_\_\_ Date of Birth \_\_\_\_\_ Date of Last Physical Exam \_\_\_\_\_

**SYMPTOMS** Check symptoms you currently have or have had in the past year.

<p><b>GENERAL</b></p> <input type="checkbox"/> Chills <input type="checkbox"/> Depression <input type="checkbox"/> Dizziness <input type="checkbox"/> Fainting <input type="checkbox"/> Fever <input type="checkbox"/> Forgetfulness <input type="checkbox"/> Headaches <input type="checkbox"/> Loss of sleep <input type="checkbox"/> Loss of weight <input type="checkbox"/> Nervousness <input type="checkbox"/> Sweats	<p><b>CARDIOVASCULAR</b></p> <input type="checkbox"/> Angina( chest pain ) <input type="checkbox"/> Mitral Valve Prolapse <input type="checkbox"/> Irregular heart beat-type _____ <input type="checkbox"/> Heart murmur <input type="checkbox"/> Rheumatic fever <input type="checkbox"/> Low blood pressure <input type="checkbox"/> Ankle or foot swelling <input type="checkbox"/> Varicose veins <input type="checkbox"/> Pain in leg muscles when walking <input type="checkbox"/> Phlebitis	<p><b>MUSCULOSKELETAL</b></p> <input type="checkbox"/> Arthritis <input type="checkbox"/> Broken bones <input type="checkbox"/> Back or spinal problems <input type="checkbox"/> Artificial ( prosthetic ) joints
<p><b>EYE, EAR, NOSE, THROAT</b></p> <input type="checkbox"/> Blurred vision <input type="checkbox"/> Crossed eyes <input type="checkbox"/> Double vision <input type="checkbox"/> Earache <input type="checkbox"/> Ear discharge <input type="checkbox"/> Ringing in ears <input type="checkbox"/> Nosebleeds <input type="checkbox"/> Sinus problems <input type="checkbox"/> Difficulty swallowing <input type="checkbox"/> Throat problems	<p><b>GASTROINTESTINAL</b></p> <input type="checkbox"/> Nausea <input type="checkbox"/> Vomiting <input type="checkbox"/> Bowel changes <input type="checkbox"/> Constipation <input type="checkbox"/> Diarrhea <input type="checkbox"/> Indigestion/heartburn <input type="checkbox"/> Rectal bleeding <input type="checkbox"/> Abdominal pain <input type="checkbox"/> Bloating/gas	<p><b>NEUROLOGIC</b></p> <input type="checkbox"/> Migraine headaches <input type="checkbox"/> Fainting spells <input type="checkbox"/> Severe head injury <input type="checkbox"/> Seizure disorder <input type="checkbox"/> Stroke <input type="checkbox"/> Paralysis <input type="checkbox"/> Other neurologic disorders: _____
<p><b>PULMONARY</b></p> <input type="checkbox"/> Shortness of breath <input type="checkbox"/> Cough <input type="checkbox"/> Coughing blood	<p><b>GENITOURINARY</b></p> <input type="checkbox"/> Difficulty with urination <input type="checkbox"/> Incontinence of urine <input type="checkbox"/> Frequent urination <input type="checkbox"/> Blood in the urine <input type="checkbox"/> Venereal disease	<p><b>HEMATOLOGIC</b></p> <input type="checkbox"/> Anemia (low blood count) <input type="checkbox"/> Bone marrow problems <input type="checkbox"/> Abnormal bleeding <input type="checkbox"/> History of DVT (blood clots) Location: _____
<p>Other symptoms:          _____          _____          _____</p>		

**MEDICATIONS**

Name	Dosage	Name	Dosage
1) _____	_____	4) _____	_____
2) _____	_____	5) _____	_____
3) _____	_____	6) _____	_____

**DRUG ALLERGIES**

Name of drug and type of reaction  
 \_\_\_\_\_  
 \_\_\_\_\_

**SOCIAL HISTORY**

Tobacco use- Packs of cigarettes per day \_\_\_\_\_ How many years have you been smoking? \_\_\_\_\_  
 Alcohol use- Number of drinks per day \_\_\_\_\_ Type of alcohol (i.e. beer, wine, etc.) \_\_\_\_\_

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**(949)760-0939**

## **Financial Agreement**

We welcome you to our office and would like you to know that we are committed to providing you with the best possible medical and surgical care. In order to achieve these goals, we need your understanding of our financial policy.

It is the responsibility of the patient to know and understand the policies and benefits of their insurance plan. This includes co-payments, deductibles, contracted providers (physicians, hospitals, laboratories, radiology, etc.) and the current claims address. Your insurance is a contract between you and your insurance company. We can not be held responsible for information received when verifying insurance benefits since it is not a guarantee of payment or eligibility. We **strongly encourage** you to contact your insurance company to confirm benefits and coverage. If your insurance company has not paid your account in full within 60 days, the balance will be transferred to you and/or the guarantor.

As a courtesy, our office will bill your insurance company for the services provided through our billing company, **CHMB (800)727-5662**. Please present your insurance card(s) for each of your insurance carriers at the time of your visit. If there are changes to your insurance plan(s), please inform us immediately. You will be asked for a new copy of your card annually. The following is a summary of our financial policy:

- **PPO Plans:** We have agreed to take a discount from your insurance company. Your deductible, co-insurance, and co-pays are your responsibility and are due at the time of treatment.
- **Medicare:** We accept assignment from Medicare. Medicare pays 80% of the allowed amount after satisfaction of the annual deductible. We will bill your secondary insurance for the remaining 20% of the Medicare allowed payment as a courtesy. However, you are responsible for the balance regardless of payment from a secondary insurance.
- **HMO Plans (Greater Newport Physicians):** All co-pays must be paid at the time of your visit. Due to contractual and uniform compliance issues with your insurance company, there are no exceptions to the policy of collecting co-pays at every visit. You are responsible for obtaining approval for treatment with your Medical Group or PCP prior to treatment.

- **Cash Patients:** Payment is due in full at the time services are rendered.
- We accept cash, checks, VISA, MASTERCARD, and American Express.
- Partial payments for services rendered are not accepted. **Any partial payments on an outstanding balance will be subjected to a monthly fee of \$ 25.00 until the balance is paid in full.**
- A \$ 25.00 charge will be applied for any returned check.
- **If you should need to cancel an appointment, we require 24 hour notice. Failure to give our office a 24 hours notice will result in you (not your insurance company) being charged a fee of \$ 25.00.**
- **Surgery/colonoscopy deposits and cancellation fees:** If you are scheduled to have an elective procedure, you may be required to pay a \$ 250.00 deposit toward any out-of-pocket expenses i.e. deductibles or co-insurance. You may also be required to leave a credit card image to cover a \$ 100.00 penalty to be charged if you cancel your surgery/colonoscopy without giving 2 weeks notice.

If you have any questions about the above information, please do not hesitate to ask us.

I have read and understand the office policy stated above and agree to accept responsibility as described.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

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Dear Patient,

As part of your office examination, you may need to have the following procedures to assist Dr. Rad with your diagnosis:

1. Abdominal examination (feeling the tummy)
2. Digital rectal examination (finger examination of the anorectal region)
3. Anoscopy (instrument examination of the anal canal)  
(this may show up as "SURGERY" on your explanation of benefits)
4. Proctoscopy (instrument examination of the rectum)  
(this may show up as "SURGERY" on your explanation of benefits)

If for any reason, you do not want Dr. Rad to perform any of these examinations, please inform our office staff.

By signing below, you acknowledge that you have been informed of our procedure policy.

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( Signature )